

**Board of Police Commissioners
Meeting Minutes
Wednesday, May 18, 2022
5:30 PM
Police Headquarters-Community Room**

Present: Board Members: Robert Welsh, Paul Chello, Ed Huguenel
Department Members: Chief Warren Hyatt Jr., Deputy Chief Massey
Lucy Krauchick, Clerk of the Board
Public: None

Call to order.

Chairman Welsh called the meeting to order at 5:33 PM.

1. Approval of prior meeting minutes

1.1. Approval of the regular meeting minutes of Wednesday, April 20, 2022

It was discussed and agreed that the approval of the minutes could wait until such time as Commissioner Chello was scheduled to arrive to the meeting. The Minutes were held for approval until Commissioner Chello arrived to the meeting at 5:50 PM.

Motion: Upon a motion by Commissioner Chello and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the regular meeting minutes of April 20, 2022 as presented.

*In Favor: Welsh, Chello, Huguenel
Opposed: None
Abstained: Mikolay, Federici*

Motion: Upon a motion by Commissioner Mikolay and seconded by Commissioner Federici, the Board of Police Commissioners voted to add item 3.2.3 SARAH Foundation Summer Breeze Ride for Autism to the Agenda.

*In Favor: Welsh, Mikolay, Federici, Huguenel
Opposed: None
Abstained: None*

Motion: Upon a motion by Commissioner Huguenel and seconded by Commissioner Mikolay, the Board of Police Commissioners voted to add item 3.2.4 Memorial Day Parade Request to the Agenda.

In Favor: Welsh, Mikolay, Federici, Huguenel
Opposed: None
Abstained: None

2. Public Petition/Commentary

None.

3. Traffic

3.1 Signage/Enforcement

3.1.1. Safe Streets Task Force

No update this month. It was announced that Safe Streets Task Force meeting minutes are available on the town website.

3.1.2 Little Meadow Road and Stepstone Hill Road-request for stop sign.

Discussion took place regarding the stop sign request. It was agreed that the Chief will contact the Town Engineer to revisit this intersection up for discussion.

Motion: Upon a motion by Commissioner Mikolay and seconded by Commissioner Huguenel, the Board of Police Commissioners voted that the Chief of Police will discuss this intersection with the Town Engineer and review the signage at the intersection of Little Meadow Road and Stepstone Hill Road.

In Favor: Welsh, Mikolay, Federici and Huguenel
Opposed: None
Abstained: None

3.1.3 Stepstone Hill Road and Route 77-request for a no turn on red sign.

Discussion took place regarding the request.

Motion: Upon a motion by Commissioner Mikolay and seconded by Commissioner Federici, the Board of Police Commissioners voted to refer the request for a no turn on red sign to the State of Connecticut Department of Transportation (DOT) considering Route 77 is a state road.

In Favor: Welsh, Mikolay, Federici and Huguenel
Opposed: None
Abstained: None

Commissioner Chello joined the meeting at 5:50 PM.

3.2.4 Colonial Road and Falcon Road-request for speed reduction change

The request for a reduction of the current speed limit at Colonial Road and Falcon Road was reviewed.

Motion: Upon a motion by Commissioner Huguenel and seconded by Commissioner Chello, the Board of Police Commissioners voted to deny the request for a reduction of speed limit on Colonial Road and Falcon Road.

In Favor: Welsh, Mikolay, Chello, Federici and Huguenel

Opposed: None

Abstained: None

3.2 Runs/Rides/Other

3.2.1 Communication from the State of Connecticut Department of Transportation Highway Use Permit (FYI).

Presented as informational.

3.2.2 Tour de Branford-request for event approval on October 2, 2022

Discussion took place regarding the request.

Motion: Upon a motion by Commissioner Mikolay and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the request for the Tour de Branford ride on October 2, 2022 as presented.

In Favor: Welsh, Mikolay, Chello, Federici and Huguenel

Opposed: None

Abstained: None

3.2.3 SARAH Foundation Summer Breeze Ride for Autism-request for event approval on Sunday, July 10, 2022.

Discussion took place regarding the request and several items were pointed out within the documents received from the SARAH Foundation. It was agreed that several changes need to be made.

Motion: Upon a motion by Commissioner Chello and seconded by Commissioner Mikolay, the Board of Police Commissioners voted to approve to table the SARAH Foundation Summer Breeze Ride for Autism subject to the Chief of Police and Deputy Chief of Police receiving the proper documents with the State of Connecticut approval and completed insurance forms pertaining to the event.

In Favor: Welsh, Mikolay, Chello, Federici and Huguene
Opposed: None
Abstained: None

3.2.4 Memorial Day Parade-request for event Monday, May 30, 2022

Chief Hyatt stated that he will contact Mr. Santamaria regarding the possible use of the state permit form for the parade in the future.

Motion: Upon a motion by Commissioner Chello and seconded by Commissioner Mikolay, the Board of Police Commissioners voted to approve the request for the Memorial Day Parade on Monday, May 30, 2022 as presented.

In Favor: Welsh, Mikolay, Chello, Federici and Huguene
Opposed: None
Abstained: None

4. Committee Reports

4.1. Facilities/Equipment

4.1.1 Chief of Police and Deputy Chief of Police

Chief Hyatt and Deputy Chief Massey reported on the progress of the training facility located between the Fire Department's main building and the Municipal Animal Control Facility within the emergency complex.

The Deputy Chief offered a verbal report on the facility. He discussed that a crane and tractor trailers will be entering the Emergency Complex delivering large shipping containers. This training facility will be a regional asset for the Police Department and Fire Department, as well as other departments. The Deputy Chief spoke on several training scenarios that will be conducted at the facility.

Deputy Chief Massey reported that two speed signs were recently delivered.

The Chief and Deputy Chief reported that they are looking at alternative possibilities for a storage facility for the Police Department.

Chairman Welsh spoke about the need for an expansion of the female locker room to accommodate female officers. Discussion took place and it was agreed that an expansion is necessary.

The Deputy Chief discussed issues with the current vendor of the department body cameras. He stated that the previous vendor was purchased by another vendor. The Deputy Chief reported that the new vendor is not honoring the current extended warranty and body cameras are not being serviced or replaced in a timely manner. He spoke about recent conversations, emails and zoom

meetings with the vendor. The department is considering moving on to another vendor and the Town Attorney has been contacted. Two new vendors are being considered with fiscal responsibility in mind but safety remains the priority. The Deputy Chief stated it is a statutory requirement for the department to have body cameras. Funding options were discussed.

4.2 Personnel

4.2.1 Chief Hyatt-Verbal Update

Chief Hyatt reviewed the progress of lateral candidates. He reviewed officers attending the Police Academy. One officer is out on maternity leave. One officer is out on an on-the-job injury. The department has one opening for a police officer at this time. Discussion took place on the success of hiring lateral police officers. Entry level recruitment has been difficult due to low numbers in the process. Discussion took place on recruitment trending in local departments who are hiring in excess of approved staffing levels.

4.3. Communications

4.3.1 Town Employee Recognition Award-Lucy Krauchick, Executive Assistant to the Chief of Police

Chief Hyatt spoke on the prestigious Town Employee Recognition Award which Lucy Krauchick, the Executive Assistant to the Chief of Police recently received. He spoke on her commitment within the department and town wide, as well as her volunteerism. The Board of Police Commissioners congratulated Lucy Krauchick.

4.3.2 Thank you note from Rose Dostert (on behalf of the Middlesex County Retired Teachers meeting) thanking Sergeant Jakober for speaking at a recent Meeting

Chairman Welsh read from a letter written by Rose Dostert on behalf of the retired Teachers of Middlesex County commending Sergeant Jakober for an excellent presentation.

4.3.3 Communication from Chief Rich of the Ledyard Police Department thanking Chief Hyatt for his participation as a panelist on a recent oral board examination for the position of Captain.

Chairman Welsh acknowledged correspondence from Chief Rich thanking Chief Hyatt for his participation as a panelist.

4.3.4 Communication from Dr. Charles Sherwood of South Central Criminal Justice Administration, on behalf of the Town of North Haven, thanking Deputy Chief Massey for his recent participation as a panelist on an oral board examination for the positions of Lieutenant and Captain.

Chairman Welsh acknowledged correspondence from Dr. Sherwood thanking Deputy Chief Massey for his participation as a panelist.

4.4 Budget/Finance

4.4.1. F2021/2022 Budget-Budget Update

Chief Hyatt reviewed the year-to-date budget report with the Board of Police Commissioners. Line items were reviewed and discussed.

5. Monthly Reports

None.

6. Old Business

None.

7. New Business

Chief Hyatt mentioned that Tip-A-Cop will be held on May 24, 2022 from noon to 2 PM and 4-10 PM.

8. Police Personnel Comments

None.

9. Executive Session

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to move out of Regular Session and into Executive Session for the purposes of discussing contractual matters inviting the Chief of Police, Deputy Chief of Police and the Clerk of the Board at 6:40 PM.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

The Board of Police Commissioners came out of Executive Session at 7:00 PM. The Board of Police Commissioners excused the Chief of Police, the Deputy Chief of Police, and Lucy Krauchick, Clerk of the Board. Commissioner Mikolay left the room at this time.

No action was taken, no motions were made in Executive Session.

The Board of Police Commissioners went back into Executive Session at 7:01 PM.

Motion: Upon a motion by Commissioner Federici and seconded by Commissioner Chello, the Board of Police Commissioners moved out of Executive Session and back into Public Session at 7:20 PM.

In Favor: Welsh, Chello, Federici, Huguenel

Opposed: None

Abstained: None

No action was taken, no motions were made in Executive Session.

Motion: Upon a motion by Commissioner Federici and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to adjourn the meeting at 7:22 PM.

In Favor: Welsh, Chello, Federici, Huguenel

Opposed: None

Abstained: None

Respectfully submitted:

Lucy Krauchick

Clerk of the Board of Police Commissioners